

# Charity Committee Agenda

**Monday, 18 March 2024 at 6.00 pm**

Council Chamber - Muriel Matters House, Breeds Place, Hastings TN34 3UY.  
Please enter the building through the Contact Centre entrance via the seafront.

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2. Declarations of interest	
3. Minutes of previous Charity Committee 16/11/23	1 - 4
4. Notification of any additional urgent items	
5. Minutes of Coastal Users Group 11/03/24	
6. Foreshore Trust 2024/25 Budget and Finance Report 2023/24 ( <i>Kit Wheeler, Chief Finance Officer</i> )	5 - 16
7. Foreshore Trust Small and Events Grants Round 8 recommendations ( <i>Victoria Conheady, Deputy Chief Executive &amp; Director of Place</i> )	17 - 26
8. Foreshore Trust Large Grants Programme 2024 onwards ( <i>Victoria Conheady, Deputy Chief Executive &amp; Director of Place</i> )	27 - 30
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# Agenda Item 3 Public Document Pack

## CHARITY COMMITTEE

16 NOVEMBER 2023

Present: Councillors Cannan (Chair), Rogers (Vice-Chair) and Roark. James Cook, The Protector.

In attendance: Amy Terry (Property and Commercial Assets Manager), Danny Saxby (Democratic Services). In attendance remotely: Victoria Conheady (Deputy Chief Executive – Director of Place), Mary Kilner (Chief Legal Officer) and Rita O'Mahoney (Chief Accountant).

### **23. APOLOGIES FOR ABSENCE**

Apologies received from Councillor Batsford and Kit Wheeler, Chief Finance Officer. Councillor Roark was present as a substitute for Councillor Batsford.

### **24. DECLARATIONS OF INTEREST**

None received.

### **25. MINUTES OF PREVIOUS CHARITY COMMITTEE**

James Cook asked that the minutes be amended to show he was present at the previous meeting.

**RESOLVED – subject to the above amendment, that the minutes of the meeting held on 18<sup>th</sup> September 2023 be approved as a true record.**

### **26. STADE HALL**

The Property and Commercial Assets Manager presented a report to update the Charity Committee on the Expressions of Interest process and to recommend that Spun Glass Theatre be appointed to manage Stade Hall.

Stade Hall has been managed and operated by East Sussex College Hastings since January 2019. Their agreement comes to an end on 6 January 2024, and they advised they did not wish to renew.

Four Expressions of Interests were received, and one was discounted for non-compliance. The remaining three were scored and Organisation B (Spun Glass Theatre) scored the highest.

The report was sent to the Coastal Users' Group (CUG) for information, and it was agreed that officers would provide a verbal update at this meeting. The Hastings Fishermen's Protection Society asked if there will be any activities to promote sustainable fishing and officers proposed that the two organisations hold discussions

## CHARITY COMMITTEE

16 NOVEMBER 2023

on that if the proposal is agreed. Another query was raised about the scoring, and it was confirmed this was done independently of CUG and the Charity Committee.

It was confirmed that planning consent will be required for some of the proposed uses and Spun Glass Theatre are ready to put in a planning application if their appointment is agreed.

Councillor Rogers noted that the recommendation reads, 'The Spun Glass Theatre and appointed...' and proposed an amendment to replace 'and' with 'are'.

Councillor Rogers proposed approval of the recommendation, subject to the amendment above, seconded by Councillor Roark.

### **RESOLVED (unanimously):**

**That Spun Glass Theatre are appointed to manage Stade Hall subject to planning, due diligence and contractual processes.**

Reasons:

Spun Glass Theatre offered the most robust business case and have the organisational capacity to deliver the management of the Hall.

### **27. FINANCE MONITORING REPORT TO PERIOD 4 2023/24**

The Chief Accountant presented a report to advise members of the Committee on the current year's financial position (2023/24).

Investment income is forecast to be £12,000 over budget as a result of favourable interest rates. Car parking income is forecast to be £90,000 more than budgeted. Rental income is expected to be in line with the budget. Expenditure is expected to be £23,000 under budget, mainly due to the new maintenance contract. The forecast operating surplus for the year is £382,000.

The Protector noted that the £79,000 variance in the surplus for 2023-24 should read £125,000.

Councillor Rogers proposed approval of the recommendation, seconded by Councillor Roark.

### **RESOLVED (unanimously):**

**To agree the current financial position for 2023/24.**

Reasons:

The Council has the responsibility for the proper management of the financial affairs of the Trust. In doing so it complies with Accounting Codes of Practice and the high standards required for the accounting of public money.

The Trust is reporting a surplus for the 2023/24 financial year in respect of operating income and expenses of £382,000.

**CHARITY COMMITTEE**

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(The Chair declared the meeting closed at 6.11pm)

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# Agenda Item 6



**Report to:** Charity Planning Committee

**Date of Meeting:** 5 March 2024

**Report Title:** Foreshore Trust 2024/25 Budget and Finance Report 2023/24

**Report By:** Kit Wheeler, Chief Finance Officer

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## **Purpose of Report**

To advise members of the Committee on the current year's financial position (2023/24) and to determine the budget for 2024/25.

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## **Recommendation(s)**

- 1. Approve the budget for 2024/25.**
- 2. A full Financial and Business Plan review of future years be conducted once Final Financial position for 2023/24 is confirmed.**
- 3. Fees and Charges for 2024/25 increase in line with Hastings Borough Council's approved policy (Appendix 5)**

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## **Reasons for Recommendations**

The Council has the responsibility for the proper management of the financial affairs of the Trust. In doing so it complies with Accounting Codes of Practice and the high standards required for the accounting of Public money.

A surplus in excess of budget expectations is anticipated for 2023/24 to the sum of £123k in respect of operating income and expenses. Budget expectations were an Operating surplus of £257k compared with a forecast outturn operating surplus of £379k.

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## Introduction

1. The Foreshore Trust derives its income mainly from car parking and property leases/licences, the former income stream being quite variable. It is worth emphasising that these are estimates and that the main income sources are very reliant on tourism and the visitor economy.
2. Appendix 1 attached provides details of actual income and expenditure against the budget for 2023/24 as agreed at the March 2023 meeting of the committee. In summary, the operating surplus for 2023/24 was budgeted at £257,000 and is now forecast at £379,000 surplus.

## Financial Position 2023/24

3. The budget agreed in March 2023 identified budgeted income at £1,549,000 and expenditure at £1,292,000(Excl Capital Charges). The budgeted surplus for the year being £257,000 after direct governance costs, but before distribution of grants, capital charges and before use of Reserves.
4. Income is currently projected to be £102,000 over budget. The amount of car parking income anticipated is £90,000 over budget and Investment income £12,000 due to favourable Interest rates over the last 10 months.
5. Expenditure is expected to be £21,000 less than budget for the financial year, mainly due to reduced cleaning costs as a result of a new cleaning contract.

As a result, all the above variations to the original budget will give rise to a predicted net operating surplus for the year 2023/24 of £130,000. This is £123,000 better than the original budgeted surplus of £7,000.

## Budget 2024/25

6. The budget for 2024/25 is shown in the right-hand column of Appendix 1 and again in the indicative Forward Plan on Appendix 3. The business plan in Appendix 2 has been incorporated into the 2024/25 budget.
7. The budget has been reviewed to allow for increases or decreases in expected income and expenditure e.g. contractual costs/ wage inflation.
8. Investment Income has increased in 2023/24 due to favourable interest rates. However, for 2024/25 we expect interest rates to level off and although lower than the 23/24 actuals it is still reasonable to assume better rates than in previous years.
9. The budgeted income figures for the forthcoming financial year includes car park income. These have been included on the basis that they have been increased in line with the fees and charges policy as set out and agreed by Hastings Borough Council of an average of 10.1% for pay and display. The recommendation is therefore that charges are increased in line with this policy for 2024/25.



## Business Plan

10. Appendix 2 details the planned expenditure on projects over a 4 year period (including the current year original budget). This is split between cyclical repairs and redecorations and the main programme projects.
11. The Business plan has been updated as much as possible but will need a detailed review once the final financial position for the current financial year is agreed and the impact of the pandemic is fully known.

## Indicative Forward Plan

12. The indicative forward plan has been provided for information (Appendix 3). This identifies projected cash balances for future years and hence affordability of current initiatives and commitments.

## Reserves

13. The total effective cash balances of the Trust at the 31 March 2023 amounted to £1.40m after providing for the outstanding settlement to Hastings Borough Council for amounts owed for 2021/22.
14. With the current business plan, the revised cash balances for future years are estimated as follows :-
  - £1.58m as at 31st March 2024,
  - £1.67m as at 31st March 2025,
  - £1.84m as at 31<sup>st</sup> March 2026,
  - £2.03m as at 31<sup>st</sup> March 2027.
15. The reserves policy agreed on 23<sup>rd</sup> September 2019 identifies £900,000 as the suitable level to maintain given the potential risks to the Trust. This figure will be reviewed in conjunction with a revised risk register and the maintenance and repair schedules.

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## Additional Information

Appendix 1 - Financial Monitoring Report  
Appendix 2 - Business Plan - Financial Summary

Appendix 3 - Indicative Forward Plan  
Appendix 4 - Grants summary  
Appendix 5 – Fees and Charges

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**Officer to Contact**

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	<i>PUBLIC</i>	<i>PUBLIC</i>	<i>PUBLIC</i>	<i>PUBLIC</i>	<i>PUBLIC</i>	<i>PUBLIC</i>	<i>PUBLIC</i>
SUMMARY - MONITORING REPORT	Actual 2022-23	Budget 2023/24	YTD Actual 2023-24 (10 months)	2023-24 Forecast to Year End (2 months)	2023-24 Forecast Outturn	2023-24 Variance	Budget 2024/25
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Incoming Resources</b>							
Investment Income	31	6	0	18	18	12	12
*Incoming resources from Charitable activities	1,298	1,285	1,210	165	1,375	90	1,500
Rental income	249	258	245	13	258	0	243
<b>Total incoming resources</b>	<b>1,578</b>	<b>1,549</b>	<b>1,455</b>	<b>196</b>	<b>1,651</b>	<b>102</b>	<b>1,755</b>
<b>Resources Expended</b>							
Loan Interest repayments	33	33	0	33	33	0	33
Charitable Activities (excluding Capital charges)	1,032	986	495	467	962	24	1,002
Maintenance projects and cyclical repairs	60	118	66	37	103	15	123
Governance costs	141	155	77	97	174	(19)	184
<b>Total resources expended</b>	<b>1,266</b>	<b>1,292</b>	<b>638</b>	<b>633</b>	<b>1,272</b>	<b>21</b>	<b>1,342</b>
<b>Total Operating Surplus/(Deficit)</b>	<b>312</b>	<b>257</b>	<b>817</b>	<b>(437)</b>	<b>379</b>	<b>123</b>	<b>413</b>
Small / Event Grants	90	43	18	25	43	0	90
Events Sustainability	0	0	0	0	0	0	20
Large Grants	182	181	97	85	181	0	181
Projects**	51	25	25	(0)	25	0	25
<b>Total Grants &amp; Projects</b>	<b>323</b>	<b>249</b>	<b>140</b>	<b>109</b>	<b>249</b>	<b>0</b>	<b>316</b>
<b>Surplus/(Deficit) before Depreciation</b>	<b>(11)</b>	<b>7</b>	<b>676</b>	<b>(546)</b>	<b>130</b>	<b>123</b>	<b>96</b>
Depreciation							
<b>Surplus/(Deficit) after Depreciation</b>	<b>(11)</b>	<b>7</b>	<b>676</b>	<b>(546)</b>	<b>130</b>	<b>123</b>	<b>96</b>
<b>Transfer to/(from) HBC account</b>							
Total Funds brought forward	1,458	1,447	-	-	1,447	0	
Total funds carried forward	1,447	1,454	-	-	1,577	-	1,673

**Business Plan**

**Appendix 2**

<b>Foreshore Trust Spending Plan</b>	<b>Foreshore Trust Spending Plan</b>		<b>2023-2024</b>	<b>2024-2025</b>	<b>2025-2026</b>	<b>Total</b>
<b>Cost centre</b>	<b>PROPERTY</b>	<b>DESCRIPTION OF WORK</b>	<b>ESTIMATE</b>	<b>ESTIMATE</b>	<b>ESTIMATE</b>	<b>ESTIMATE</b>
						<b>2022- 2026</b>
						<b>£</b>
<b>Maintenance projects</b>						
20156B1100 / 5290B020	Beach - Other	Other repairs and renewals beachfront area	0	12,000	12,000	<b>36,000</b>
20156B1100 / 5290B020	Car Parks - Pelham	Maintenance	5,000	5,000	5,000	<b>21,000</b>
20156B1100 / 5290B020	Car Parks Rock a Nore	Maintenance	7,000	5,000	5,000	<b>23,000</b>
20156B1100 / 5290B020	Chalets - White Rock & Marina	Maintenance	2,000	1,000	1,000	<b>6,000</b>
20156B1100 / 5290B020	Cycle Hire Hut	Main walls - external redecoration	1,000	0	0	<b>1,000</b>
20156B1100 / 5290B020	Cycle Hire Hut	Roofs - routine re-felting	1,000	1,000	0	<b>2,000</b>
20156B1100 / 5290B020	Cycle route	Contribution to maintenance	0	0	0	<b>0</b>
20156B1100 / 5290B020	Pelham Place Car Park	Tarmac surfacing - routine minor maintenance	0	2,000	2,000	<b>4,000</b>
20156B1100 / 5290B020	Pelham Place Car Park	Clean out car park drainage gullies and channels	1,000	0	0	<b>2,000</b>
20156B1100 / 5290B020	Pelham Place Car Park	Main access routes and disabled parking space hatching road markings - re-application	0	0	3,000	<b>3,000</b>
20156B1100 / 5290B020	Pelham Place Car Park	Parking bay road markings - re-application	0	0	2,000	<b>2,000</b>
20156B1100 / 5290B020	Pelham Place Car Park	Traffic speed humps - repair / replacement	5,000	0	4,000	<b>9,000</b>
20156B1100 / 5290B020	Pelham Place Car Park	Vehicle height barrier at entrance	3,000	3,000	3,000	<b>12,000</b>
20156B1100 / 5290B020	Rock A Nore	Access Control Systems	5,000	0	0	<b>5,000</b>
20156B1100 / 5290B020	Pelham Place Car Park	Car park lighting columns - maintain LED lamps	500	500	500	<b>2,000</b>
20156B1100 / 5290B020	Pelham Place Car Park	Car park information and direction signage	0	1,000	0	<b>1,000</b>
20156B1100 / 5290B020	Pelham Place Public Conveniences	Main walls - external redecorations	0	3,000	0	<b>3,000</b>
20156B1100 / 5290B020	Pelham Place Public Conveniences	Interior - internal redecorations	0	1,000		<b>1,000</b>
20156B1100 / 5290B020	Pelham Playa (netted MUGA)	Replacement of roof netting system	10,000	0	0	<b>10,000</b>
20156B1100 / 5290B020	Pelham Playground	Repair of play proprietary play equipment	3,000	3,000	3,000	<b>11,000</b>
20156B1100 / 5290B020	Play Areas and Exercise Equipment	Maintenance of equipment	15,000	15,000	15,000	
20156B1100 / 5290B020	Play Hire Huts (Former Life Guards' Huts)	Main walls - external redecoration	0	0	1,000	<b>1,000</b>
20156B1100 / 5290B020	Play Hire Huts (Former Life Guards' Huts)	Roofs - routine re-felting	2,000	0	0	<b>2,000</b>

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## Business Plan

## Appendix 2

<b>Foreshore Trust Spending Plan</b>	<b>Foreshore Trust Spending Plan</b>		<b>2023-2024</b>	<b>2024-2025</b>	<b>2025-2026</b>	<b>Total</b>
<b>Cost centre</b>	<b>PROPERTY</b>	<b>DESCRIPTION OF WORK</b>	<b>ESTIMATE</b>	<b>ESTIMATE</b>	<b>ESTIMATE</b>	<b>ESTIMATE</b>
						<b>2022- 2026</b>
						<b>£</b>
20156B1100 / 5290B020	Promenade Adult Exercise Equipment	Replacement / repair of equipment	2,000	1,000	1,000	<b>4,000</b>
20156B1100 / 5290B020	Promenade Finger Posts	Redecoration and repair	500	0	500	<b>1,500</b>
20156B1100 / 5290B020	Public Conveniences	Maintenance	6,000			<b>12,000</b>
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Clean out car park drainage gullies and channels	0	1,000	0	<b>2,000</b>
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Main access route and disabled parking space hatching road markings - re-application	0	2,000	0	<b>2,000</b>
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Parking bay road markings to east end - re-application	0	1,000	0	<b>1,000</b>
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Repair and replacement of metal bollards	2,000	0	0	<b>2,000</b>
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Vehicle height barrier at car park entrance	3,000	3,000	3,000	<b>12,000</b>
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Car park lighting columns - maintain LED lamps	500	500	500	<b>2,000</b>
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Car park information and direction signage	0	1,000	0	<b>1,000</b>
20156B1100 / 5290B020	Rock-a-Nore Car Park - Loose Surface	Scarify and fill pot holes in loose surface finish	12,000	13,000	13,000	<b>43,000</b>
20156B1100 / 5290B020	Rock-a-Nore Car Park - Loose Surface	Replacement of damaged timber bollards	1,000	0	1,000	<b>2,000</b>
20156B1100 / 5290B020	Rock-a-Nore Car Park - Loose Surface	Repair timber kerb baulks to south boundary	0	2,000	0	<b>2,000</b>
20156B1100 / 5290B020	Rock-a-Nore Car Park - Loose Surface	Replace timber kerb baulks to south boundary	0	0	5,000	<b>10,000</b>
20156B1100 / 5290B020	Stade and Stade Kitchen	Maintenance	1,500	0	0	<b>4,500</b>
20156B1100 / 5290B020	Stade Barriers	Annual maintenance	2,000	2,000	2,000	<b>8,000</b>
20156B1100 / 5290B020	Stade Hall	Interior spaces - internal redecoration	0	0	0	<b>0</b>
20156B1100 / 5290B020	Stade Hall	Main hall & kitchen - renewal of floor coverings	0	0	0	<b>0</b>
20156B1100 / 5290B020	Stade Open Space	Drainage gulley clearance	500	500	500	<b>2,000</b>
20156B1100 / 5290B020	Stade Open Space	Bench redecoration and remove shingle build up	0	0	3,000	<b>6,000</b>
20156B1100 / 5290B020	Stade Open Space	Automatic bollard and barrier replacement	0	10,000	0	<b>10,000</b>
20156B1100 / 5290B020	Stade Public Conveniences	Interior spaces - internal redecoration	0	0	0	<b>6,000</b>
20156B1100 / 5290B020	White Rock Baths	External redecoration/ Building maintenance	10,000	7,000	0	<b>27,000</b>
20156B1100 / 5290B020	White Rock Baths - Lower Basement	Additional pump hire if above adopted.	8,000	16,000	16,000	<b>48,000</b>

<b>Foreshore Trust Spending Plan</b>	<b>Foreshore Trust Spending Plan</b>		<b>2023-2024</b>	<b>2024-2025</b>	<b>2025-2026</b>	<b>Total</b>
<b>Cost centre</b>	<b>PROPERTY</b>	<b>DESCRIPTION OF WORK</b>	<b>ESTIMATE</b>	<b>ESTIMATE</b>	<b>ESTIMATE</b>	<b>ESTIMATE</b>
						<b>2022- 2026</b>
						<b>£</b>
20156B1100 / 5290B020	White Rock Baths - Lower Basement	Sewage tank and pump set - maintenance	500	500	500	<b>2,000</b>
20156B1100 / 5290B020	White Rock Baths - Main and Small Hall Level	Further protection of interior spaces from water ingress with use of plastic sheeting at high level and internal guttering where new ingress occurs.	5,000	2,500	2,500	<b>13,500</b>
20156B1100 / 5290B020	White Rock Baths - Promenade Level	Main central entrance superstructure and lightwell upper and lower walls - external redecorations (Inc. White Rock Community Hub frontage)	0	0	0	<b>15,000</b>
20156B1100 / 5290B020	White Rock Beach Chalets	Timber walls - external redecoration	0	0	5,000	<b>10,000</b>
20156B1100 / 5290B020	White Rock Promenade - Timber Kiosk Decking	Timber decking and ramps around kiosk -minor repairs	500	0	500	<b>1,000</b>
20156B1100 / 5290B020	White Rock Promenade (FST owned area only)	White Rock Fountain	0	5,000	5,000	<b>10,500</b>
20156B1100 / 5290B020	Winch Road	Maintenance & lighting	2,000	2,000	2,000	<b>8,000</b>
<b>Total of Cyclical Repairs and Redecorations</b>			<b>117,500</b>	<b>122,500</b>	<b>117,500</b>	<b>425,000</b>
<b>Projects (main programme)</b>						
20156B1100 / 5290B020	White Rock Promenade (FST owned area only)	Rationalisation of timber seating, benches and waste bins.*	0			<b>20,000</b>
20161B1102 / 5296B022	Contingency	Project Work Contingency	25,000	25,000	25,000	<b>100,000</b>
<b>Total Projects - Main Programme</b>			<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>120,000</b>
<b>TOTAL PROGRAMME</b>			<b>142,500</b>	<b>147,500</b>	<b>142,500</b>	<b>545,000</b>

Indicative Forward Plan	Draft Outturn 2023-24	Budget 2024-25 £'000	Budget 2025-26 £'000	Budget 2026-27 £'000
<b>Incoming Resources</b>				
Investment Income	18	12	12	12
Incoming resources from Charitable activities	1,375	1,500	1,530	1,561
Rental income	258	243	248	253
<b>Total incoming resources</b>	<b>1,651</b>	<b>1,755</b>	<b>1,790</b>	<b>1,825</b>
<b>Resources Expended</b>				
Loan repayments	33	33	33	33
Charitable Activities* (excluding Capital charges)	962	1,002	1,032	1,062
Maintenance projects and cyclical repairs	103	123	123	118
Governance costs	174	184	190	195
<b>Total resources expended</b>	<b>1,271</b>	<b>1,342</b>	<b>1,377</b>	<b>1,408</b>
<b>Total Operating Surplus/(Deficit)</b>	<b>380</b>	<b>413</b>	<b>413</b>	<b>418</b>
Small / Event Grants	43	90	45	45
Events Sustainability	0	20	20	0
Large Grants	181	181	181	181
Projects**	25	25	0	0
<b>Total Grants &amp; Projects</b>	<b>249</b>	<b>316</b>	<b>246</b>	<b>226</b>
<b>Surplus/(Deficit)</b>	<b>130</b>	<b>96</b>	<b>167</b>	<b>192</b>
Usable current assets brought forward	1,447	1,577	1,674	1,841
Usable current assets carried forward	1,577	1,674	1,841	2,032
<b>Minimum Reserves</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>

Hastings and St Leonards Foreshore Charitable Trust  
Grants Programme Payments Schedule

Appendix 4

Small Grants	Amount	Grants paid as at 31/01/24 Amount	Forecast 2 months to 31st March 2024 Amount
	£	£	£
The Rude Mechanical Theatre Co	1,000.00	0.00	1,000.00
Warming up the Homeless	5,832.00	0.00	5,832.00
Cruse Bereavement Support East Sussex	3,041.00	3,041.10	-0.10
In2play CIC	5,900.00	0.00	5,900.00
Stop Look Listen CIC	5,991.00	5,991.00	0.00
Project Rewild CIC	3,720.00	0.00	3,720.00
Hastings City of Sanctuary (public name Hastings Community of Sanctuary)	3,000.00	3,000.00	0.00
Tempo Arts Ltd	2,688.00	0.00	2,688.00
Sweetshop Revolution CIC	3,950.00	3,555.00	395.00
The Posh Club CIC	5,000.00	0.00	5,000.00
Paediatric Diabetes Community team	1,000.00	900.00	100.00
Hastings & St.Leonards Voluntary Lifeguard Club	1,800.00	1,800.00	0.00
<b>Total</b>	<b>42,922.00</b>	<b>18,287.10</b>	<b>24,634.90</b>
<b>Large Grants</b>			
Change Grow Live (CGL)	22,299.00	11,150.00	11,149.00
Citizens Advice 1066	42,108.00	21,054.00	21,054.00
Hastings Advice & Representation Centre (HARC)	42,108.00	42,108.00	0.00
Hastings Voluntary Action (HVA)	35,755.00	0.00	35,755.00
The Links Project (HVA)	11,140.00	8,355.00	2,785.00
The Seaview Project	28,000.00	14,000.00	14,000.00
	<b>181,410.00</b>	<b>96,667.00</b>	<b>84,743.00</b>
<b>Total Grants</b>	<b>224,332.00</b>	<b>114,954.10</b>	<b>109,377.90</b>



Location	Current Charges				Parking Place	Proposed Charges			
	1 Nov - 31 Mar		1 April – 31 Oct.			1 Nov - 31 Mar		1 April – 31 Oct.	
	Hrs	Charge	Hrs	Charge		Hrs	Charge	Hrs	Charge
Castle Hill Rd	1	£2.10	1	£2.20	Castle Hill Rd	1	<b>£2.30</b>	1	<b>£2.40</b>
Pelham Place	2	£3.90	2	£4.00	Pelham Place	2	<b>£4.30</b>	2	<b>£4.40</b>
Rock a Nore	3	£5.10	3	£5.30	Rock a Nore	3	<b>£5.60</b>	3	<b>£5.80</b>
	5	£7.60	5	£7.90		5	<b>£8.40</b>	5	<b>£8.70</b>
7am to 9pm	10	£9.00	10	£9.40	7am to 9pm	10	<b>£9.90</b>	10	<b>£10.30</b>
	24	£10.50	24	£10.90		24	<b>£11.60</b>	24	<b>£12.00</b>

**CHALETS AND PRIVATE HUTS FEES FROM 1 JANUARY 24**

Site Name	Charges 2023-24	Percentage Increase	Proposed Increase £	Charges 2024-25
Tackle Huts	£246.00	12.0%	£30.00	£276.00
Tackle Huts Large	£494.00	12.0%	£59.00	£553.00
Inboard Boats	£187.00	12.0%	£22.00	£209.00
Rowing/Outboard Boats	£103.00	12.0%	£12.00	£115.00
Boxes	£85.00	12.0%	£10.00	£95.00
Winch Hand	£80.00	12.0%	£10.00	£90.00
Winch Power	£159.00	12.0%	£19.00	£178.00
Administration fee	£192.00	12.0%	£23.00	£215.00

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# Agenda Item 7

**Report to:** Charity Committee

**Date of Meeting:** 18<sup>th</sup> March 2024

**Report Title:** Foreshore Trust Small & Events Grants Round 8 recommendations.  
Deputy Chief Executive / Director of Place

**Report By:** Victoria Conheady

**Key Decision:** Yes

**Classification:** Open

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## Purpose of Report

1. To present the recommendations of the Grant Advisory Panel (GAP) in respect of applications for the Small and Events Grants Round 8 2024- 25.

---

## Recommendation(s)

That the meeting:

1. Consider for approval the Small and Events Grants Round 8 2024-25 recommendations of the GAP as set out in Appendix 1 (with projects listed in Appendix A)

---

## Reasons for Recommendations

The Grant Advisory Panel has appraised the merits of the applications received for Small and Event Grant support and has made a number of recommendations for grant awards that can be funded from the available 2024-25 budget.

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## Background

1. The Foreshore Trust Small and Events Grants Pilot is a small and events grants scheme for voluntary and community groups offering a service or running an event within Hastings & St. Leonards. £43,000 is available for round 8 in the 2024-25 financial year for grants of up to £6,000 each.
2. Hastings Borough Council, as administrator for the Foreshore Trust Grants Programmes, advertised the programme in November 2023 via a social media campaign and in the Hastings Voluntary Action newsletter, the Hastings Observer and in East Sussex County Council's external funding newsletter.

An e-mail was also circulated to all previous Foreshore Trust grant applicants. The deadline for receipt of applications was 15th December 2023

### **Small and Events Grants Awards 2024-54**

A total of 54 applications were assessed with a total amount requested of £258,783

3. The GAP met at Muriel Matters House on 24<sup>th</sup> & 25<sup>th</sup> January 2024 to review and score the applications. As in previous years the GAP members were paired up for the initial assessments and these were then jointly reviewed at the meetings.
4. All GAP members had previously declared conflicts of interest, which precluded them from appraising applications from particular organisations.
5. In assessing the applications, the GAP attempted to ensure they were assessed in terms of the organisations' ability to deliver their proposals, how closely the proposed activities match the priorities of the Charity Committee, their value for money and a fair distribution of funds amongst all the priorities and members of the community.
6. Following a full assessment process, GAP members agreed to the recommendations shown in appendix A of the GAP chair report (appendix 1).
7. Of the 54 applications considered, GAP recommends to the Charity Committee that 12 of these be approved for funding at various levels. All the projects plan to deliver within 12 months of approval of the grant.
8. The projects recommended for approval total £43,000. The panel recommend that the underspend balance from Round 7 of £11,832 should not be spent in this round but should be carried over and added to the total budget available for the next round (Round 9) of the small and events grant programme.

## Timetable of Next Steps

9. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Approval of organisations to fund	Charity committee meeting	18/03/24	Charity Committee members
Notification of approval/rejection and contracting approved projects	After budget and project approval at Charity meeting	W/C 25/3/24	HBC secretariat officer

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### Wards Affected

All

### Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	Yes
Crime and Fear of Crime (Section 17)	
Risk Management	
Environmental Issues	
Economic/Financial Implications	Yes
Human Rights Act	
Organisational Consequences	
Local People's Views	
Anti-Poverty	
Legal	

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### Additional Information

Appendix 1 – Report by the Chair of the Grants Advisory Panel with the Panel's recommendations (Appendix A).

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### Officer to Contact

Ian Sycamore      [isycamore@hastings.gov.uk](mailto:isycamore@hastings.gov.uk)      01424 451339

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## Appendix 1

**Report to:** Charity Committee Meeting

**Date of Meeting:** 18<sup>th</sup> March 2024

**Report Title:** Foreshore Trust Small & Events Grants Round 8 GAP recommendations

**Report By:** Nick Porter  
Chair, Foreshore Trust Grants Advisory Panel

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### **Purpose of Report**

1. To make recommendations as to which organisations should be funded under the Foreshore Trust Small & Events Grants Round 8 2024- 2025 and the allocations that will be made to each.

---

### **Recommendation(s)**

1. To consider the Grant Advisory Panel's (GAP) recommendation to award small and events grants to the organisations shown in Appendix A.
2. To request grant funding for this round at £43,000
3. To agree to add the underspend from Round 7 into Round 9

---

### **Reasons for Recommendations**

1. The recommended organisations for grant funding have been selected following an open application process and awarded to those considered by the GAP to best meet the Foreshore Trust's aims and objectives.

## Introduction

1. The Foreshore Trust Small and Events Grants Programme is a small and events grants scheme for voluntary and community groups offering a service or running an event within Hastings & St. Leonards. £43,000 is available for Round 8 in the 2024-2025 financial year for grants of up to £6,000 each.
2. Hastings Borough Council, as administrator for the Foreshore Trust Events Grants Programme, advertised the programme in November 2023 via a social media campaign and in the Hastings Voluntary Action newsletter, the Hastings Observer and in East Sussex County Council's external funding newsletter. An e-mail was also circulated to all previous Foreshore Trust grant applicants. The deadline for receipt of applications was 15th December 2023.

## Assessment of applications

A total of 54 applications were assessed, with a total amount requested of £258,783

3. The GAP met at Muriel Matters House on 24<sup>th</sup> & 25<sup>th</sup> January 2024 to review and score the applications. As in previous years the GAP members were paired up for the initial assessments and these were then jointly reviewed at the meetings.
4. All GAP members had previously declared conflicts of interest, which precluded them from appraising applications from particular organisations.
5. In assessing the applications, the GAP attempted to ensure they were assessed in terms of the organisations' ability to deliver their proposals, how closely the proposed activities matched the priorities of the Charity Committee, value for money and a fair distribution of funds amongst all the priorities and members of the community.
6. Following a full assessment process, GAP members agreed to the recommendations shown in Appendix A.
7. Of the 54 applications considered, GAP recommends to the Charity Committee that 12 of these be approved for funding at various levels. All the projects plan to deliver within 12 months of approval of the grant.
8. The projects recommended for approval total £43,000. The panel recommend that the underspend balance from Round 7 of £11,832 should not be spent in this round and should be carried over and added to the total budget available for the next round (Round 9) of the small and events grant programme.

## Policy Implications

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9. The Foreshore Trust's Grants Programme is a funding regime that will impact positively on the economic and financial environment in the Borough and will assist organisations in delivering a range of activities for local people.

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### Wards Affected

Ashdown, Baird, Braybrooke, Castle, Central St. Leonards, Conquest, Gensing, Hollington, Maze Hill, Old Hastings, Ore, Silverhill, St. Helens, Tressell, West St. Leonards, Wishing Tree

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### Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	Yes
Crime and Fear of Crime (Section 17)	No
Risk Management	Yes
Environmental Issues	No
Economic/Financial Implications	Yes
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No

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### Additional Information

Appendix A – Foreshore Trust Small & Events Grants Programme Round 8 2024-25 recommendations

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### Officer to Contact

Ian Sycamore  
[isycamore@hastings.gov.uk](mailto:isycamore@hastings.gov.uk)  
014242 45 1339

## Appendix A - Foreshore Trust Small & Events Grants Programme Round 8 2024 - 2025 Recommendations

### Foreshore Trust Small and Events Grants Round 8 2024 – 2025 Recommended applications

Applicant	Project name	Funding recommended
Sussex Association for Spina Bifida and Hydrocephalus (SASBAH)	Hastings Advice and Advocacy for Disabilities (SB&H)	£1200
Counselling Plus Community (CPC)	Positive Mental Health – Access for All	£2,000
Hastings Advice and Representation Centre	Hastings homeless community targeted benefit support	£6000
St Mary Star of The Sea Community Club	Extend & Improve	£1,870

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Hastings Rec FC	Hastings Rec FC	£3860
Care for the Carers	Young Adult Carer Activities in Hastings	£2000
City Gate Community Projects - FareShare Sussex and Surrey	FareShare Sussex and Surrey	£1597
Radiator Arts	Walking The Fish 2024	£5973
Karmabank Kitchen	Karmabank Kitchen Hastings 2024	£5148
Lifesize CIC	Saxon Mount Superstars	£2,340
Ore Community Library	Ore Community Library	£5652
Hastings Emergency Action Response Team CIO	The Digital Community Information Hub	£5,360
	<b>Total</b>	<b>£43,000</b>

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# Agenda Item 8

**Report to:** Charity Committee

**Date of Meeting:** 18<sup>th</sup> March 2024

**Report Title:** Foreshore Trust Large Grant Programme

**Report By:** Victoria Conheady  
Deputy Chief Executive / Director of Place

**Key Decision:** No

**Classification:** Open

---

## Purpose of Report

1. For the charity committee to note the extension of the Large Grant programme following the conclusion of the current programme on 31<sup>st</sup> March 2024.

---

## Recommendation(s)

1. That the charity note the extension of the Large Grant programme for a period of 6 months until end of September 2024
2. That the charity will decide specifications for a new Large grant programme and agree an implementation plan for a new scheme to start from financial year 2025-2026.

---

## Reasons for Recommendations

To provide additional stability to organisations whilst a new Large Grant scheme is developed.

---

## Background

1. The Foreshore Trust Large Grants programme is a scheme for voluntary and community groups offering a service within Hastings & St. Leonards.
2. The current 3 year programme is scheduled to finish at the end of March 2024
3. The 6 month extension to the current programme will finish at the end of September 2024

4. The extension will support the existing recipients for a little longer whilst a new programme is developed.
5. The intention is that the new programme will be launched in 2025.

### Timetable of Next Steps

Action	Key milestone	Due date (provisional)	Responsible
Approval of recommendations	Charity committee meeting	18/3/24	Charity Committee members
Confirmation of specifications, criteria, budget and length of new LG programme		July – August 2024	Charity Committee members
GAP consultation on the new programme		September – November 2024	GAP members
GAP recommendations to the Charity committee		December 2024	FST officer, GAP Chair
Call opens		Jan 2025	FST officer

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### Wards Affected

All

### Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	Yes
Crime and Fear of Crime (Section 17)	
Risk Management	
Environmental Issues	
Economic/Financial Implications	Yes
Human Rights Act	
Organisational Consequences	
Local People's Views	
Anti-Poverty	
Legal	

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### Additional Information

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# Agenda Item 9

**Report to:** Charity Committee Meeting

**Date of Meeting:** 18<sup>th</sup> March 2024

**Report Title:** Foreshore Trust Existing Events Financial Sustainability Grant recommendations

**Report By:** Victoria Conheady  
Deputy Chief Executive/ Director of Place

**Key Decision:** Yes

**Classification:** Open

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## Purpose of Report

To present the recommendations of the Grant Advisory Panel (GAP) in respect of applications for the Foreshore Trust Existing Events Financial Sustainability Grant recommendations

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## Recommendation(s)

That the meeting:

1. Consider for approval the Foreshore Trust Existing Events Financial Sustainability Grant recommendations of the GAP as set out in Appendix 1

---

## Reasons for Recommendations

The Grant Advisory Panel has appraised the merits of the applications received for Foreshore Trust Existing Events Financial Sustainability Grant support and has made recommendations for grant awards that can be funded from the ringfenced budget.

---

## Background

1. The Charity Committee agreed in December 2023 to temporarily expand the budget for the small and events grants for established events to apply for funding to support the move towards a reduction in grant aid.
2. It agreed to ring fence part of this expanded funding for 3 established events deemed to be able to meet the criteria – subject to appropriate robust consideration of application forms by the Grant Advisory Panel. The events being: Jack in the Green, Old town carnival week and Hastings week.

3. The available budget for this early call is a total of £8,000 and the three established events were invited to apply on 9<sup>th</sup> February 2024 with a deadline for receipt of applications 19<sup>th</sup> February 2024.
4. All three organisations responded to the invitation and submitted applications which were assessed by the GAP on Teams on Monday 26<sup>th</sup> February 2024
5. All GAP members had previously declared conflicts of interest, which precluded them from appraising applications from particular organisations.
6. In assessing the applications, the GAP attempted to ensure they were assessed with particular regard to the organisations' business plan and their ability to become financially sustainable beyond the 2 year FST funding.
7. Following a full assessment process, GAP members agreed to the recommendations shown in the GAP chair report (appendix 1).
8. Of the 3 applications considered, GAP recommends to the Charity Committee that **none** of these be approved for funding at various levels.

### Timetable of Next Steps

9. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Approval of organisations to fund	Charity committee meeting	18/03/24	Charity Committee members
Notification of approval/rejection and contracting approved projects	After budget and project approval at Charity meeting	W/C 25/3/24	HBC secretariat officer

---

### Wards Affected

All

### Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness      Yes  
 Crime and Fear of Crime (Section 17)  
 Risk Management  
 Environmental Issues



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## Appendix 1

**Report to:** Charity Committee Meeting

**Date of Meeting:** 18<sup>th</sup> March 2024

**Report Title:** Foreshore Trust Existing Events Financial Sustainability Grant recommendations

**Report By:** Nick Porter  
Chair, Foreshore Trust Grants Advisory Panel

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### **Purpose of Report**

1. To make recommendations as to which organisations should be funded under the Foreshore Trust Existing Events Financial Sustainability Grant and the allocations that will be made to each.

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### **Recommendation(s)**

1. To consider the Grant Advisory Panel's (GAP) recommendation to not award Existing Events financial sustainability grants to the organisations listed below

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### **Reasons for Recommendations**

The Grant Advisory Panel has appraised the applications received for Foreshore Trust Existing Events Financial Sustainability Grant support and has made recommendations for grant awards to those considered by the GAP to best meet the Foreshore Trust's aims and objectives that can be funded from the ringfenced budget.

## Introduction

1. The Charity Committee agreed in December 2023 to temporarily expand the budget for the small and events grants for established events to apply for funding to support the move towards a reduction in grant aid.
2. It agreed to ring fence part of this expanded funding for 3 established events deemed to be able to meet the criteria – subject to appropriate robust consideration of application forms by the Grant Advisory Panel.

The events being:

- Jack in the Green,
  - Old town carnival week
  - Hastings week.
3. The available budget for this early call is a total of £8,000 and the three established events were invited to apply on 9<sup>th</sup> February 2024 with a deadline for receipt of applications 19<sup>th</sup> February 2024.

## Assessment of applications

A total of 3 applications were assessed, with a total amount available of £8,000

4. The GAP met on Teams on 26<sup>th</sup> February 2024 to review and score the applications.
5. All GAP members had previously declared conflicts of interest, which precluded them from appraising applications from particular organisations.
6. In assessing the applications, the GAP attempted to ensure they were assessed with particular regard to the organisations' business plan and their ability to become financially sustainable beyond the 2 year FST funding.
7. Following the assessment process, GAP members unanimously agreed to the recommendation in pt 8 below.
8. Of the 3 applications considered, GAP recommends to the Charity Committee that **none** of these be approved for funding at various levels.

## Policy Implications

The Foreshore Trust's Grants Programme is a funding regime that will impact positively on the economic and financial environment in the Borough and will assist organisations in delivering a range of activities for local people.

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## Wards Affected

Ashdown, Baird, Braybrooke, Castle, Central St. Leonards, Conquest, Gensing, Hollington, Maze Hill, Old Hastings, Ore, Silverhill, St. Helens, Tressell, West St. Leonards, Wishing Tree

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## Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	Yes
Crime and Fear of Crime (Section 17)	No
Risk Management	Yes
Environmental Issues	No
Economic/Financial Implications	Yes
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No

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## Additional Information

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## Officer to Contact

Ian Sycamore  
[isycamore@hastings.gov.uk](mailto:isycamore@hastings.gov.uk)  
014242 45 1339

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